

INSTRUCTIONS FOR FCC 313-R

This form is to be used in applying for renewal of the following classes of station licenses ONLY when there has been NO change in the information shown on the previously filed license application.

Part 74

Subpart D - Remote Pickup Broadcast Stations (Automatic Mobile Relay, Base or Mobile)

Subpart E - Aural Broadcast STL & Intercity Relay

Subpart F - TV Auxiliary Broadcast Stations (TV Pickup, TV STL, TV Intercity, TV Translator Relay and TV Microwave Booster stations)

Subpart H - Low Power Auxiliary Broadcast

A separate FCC 313-R must be filed for EACH station authorization being renewed.

This form does not need to be filed for remote pick-up, aural, television, or low power auxiliary stations licensed in common with associated television, standard or FM broadcast stations. Licenses for these stations will automatically be renewed when the associated primary broadcast station is renewed. All other licensees, e.g., motion picture producers, cable TV operators, state broadcasting systems, broadcast network entities, cable network entities and international broadcast stations, must file for renewals in accordance with 47 C.F.R. Sections 1.1101 et seq. and 74.1 et seq.

FEES

By law, the Commission is required to collect charges for certain of the regulatory services it provides to the public. Generally, applicants seeking to renew the license for a remote pickup, aural, television, or low power auxiliary broadcast station are required to pay and submit a fee with the filing of FCC 313-R. However, governmental entities, which include any possession, state, city, county, town, village, municipal organization or similar political organization or subpart thereof controlled by publicly elected and/or duly appointed public officials exercising sovereign direction and control over their respective communities or programs, are exempt from the payment of this fee. Also, exempt from this fee are broadcast station licensees seeking a renewal of license for a noncommercial educational station provided those stations will operate on a noncommercial basis. To avail itself of any fee exemption, the applicant must indicate its eligibility by checking the appropriate box in Item 11B. FCC Form 313-R applications not involving the payment of a fee can be hand-delivered or mailed to the FCC at 1270 Fairfield Road, Gettysburg, Pennsylvania 17325-7245. See 47 C.F.R. Section 0.401(a).

The Commission's fee collection program utilizes a U.S. Treasury lockbox bank for maximum efficiency of collection and processing. All FCC Form 313-R applications, which require the remittance of a fee or for which a waiver or deferral from the fee requirement is requested, must be submitted to the appropriate post office box address. See 47 C.F.R. Section 0.401(b). A listing of the required fee and the address to which FCC Form 313-R should be mailed or otherwise delivered is set forth in the Wireless Telecommunications Bureau Fee Filing Guide and FCC Form 1070-BA. Fee Filing Guides are obtainable either by writing to the FCC's Forms Distribution Center, 9300 East Hampton Drive, Capital Heights, Maryland, 20743, or by calling toll free (800) 418-FORM (3676) and leaving your request on the answering machine provided for this purpose. They may also be obtained from the FCC's Fax-on-demand system by calling (202) 418-0177 from the handset of your fax machine.

Parties hand delivering FCC Form 313-R may receive dated receipt copies by presenting copies of the applications to the acceptance clerk at the time of delivery. For mailed applications, a "return copy" of the application can be furnished provided the applicant clearly identifies the "return copy" and attaches to it a stamped, self-addressed envelope. Only one piece of paper per application will be stamped for receipt purposes.

COMPLETION OF THE APPLICATION

Complete all applicable items on FCC 313-R.

ITEMS 2-6. Insert the licensee's CURRENT mailing address.

ITEM 10. For an individual applicant, enter your Social Security Number. Other entities should enter their Employer Identification Number.

ITEM 11 must be completed, and the appropriate fee must be submitted, see details above.

ITEM 17. Commission policies and litigation reporting requirements for broadcast station applicants are directed to focusing on misconduct which violates the Communications Act or a Commission rule or policy and on certain specified non-FCC misconduct. In responding to Question 17, applicants are advised that the details of the Commission's policies and requirements regarding character qualifications are fully set forth in Character Qualifications, 102 FCC 2d 1179 (1985), reconsideration denied 1 FCC Rcd 421 (1986), as modified 5 FCC Rcd 3252 (1990).

This application must be personally signed by the applicant, if the applicant is an individual; by one of the partners, if the applicant is a partnership; by an officer, if the applicant is a corporation; by a member who is an officer, if the applicant is an unincorporated association; by such duly elected or appointed officials as may be competent to do so under the laws of the applicable jurisdiction, if the applicant is an eligible government entity, or by the applicant's attorney in case of the applicant's physical disability or absence from the United States. The attorney shall, in the event he or she signs for the applicant, separately set forth the reason why the application is not signed by the applicant. In addition, if any matter is stated on the basis of the attorney's belief only (rather than knowledge), he or she shall separately set forth reasons for believing that such statements are true.

Enclose a copy of the current license with this form.

Detach instructions before filing this application with the Commission.

If the application is received by the Commission before expiration of the license, the licensee may continue operations until notified by the Commission of action on application. Upon expiration, licensee must post with the license a statement certifying that he or she has mailed or filed a renewal application, before expiration, specifying the date of mailing or filing.

QUESTIONS?

You may contact the FCC's National Call Center at 1-888-225-5322.

APPLICATION FOR RENEWAL OF AUXILIARY BROADCAST LICENSE (SHORT FORM)

NOTE: This form may be used ONLY when there have been NO changes in the license application previously filed.
If changes are to be made, FCC Form 313 MUST be used.

1. Applicant Name (Last, First, Middle)											
2. Mailing Address (line 1)											
3. Mailing Address (line 2)											
4. City	5. State	6. ZIP Code									
7. Telephone Number (include area code)		8. Call Sign or other FCC Identifier									
9. Internet or E-Mail Address		10. Taxpayer Identification Number									
<p>11A. Is a fee submitted with this application? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>B. If "NO", indicate reason for fee exemption (see 47 C.F.R. Section 1.1112)</p> <p><input type="checkbox"/> Governmental Entity <input type="checkbox"/> Noncommercial educational licensee</p> <p>C. If "YES", provide the following information:</p> <p>Enter the correct Fee Type Code and Fee Due for the service for which you are applying. Fee Type Codes and Fee amounts may be found in the Wireless Telecommunications Bureau Fee Filing Guide or in FCC 1070-BA.</p> <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 25%; text-align: center;">FEE TYPE CODE</td><td style="width: 25%; text-align: center;">FEE MULTIPLE</td><td style="width: 25%; text-align: center;">FEE DUE</td><td style="width: 25%; text-align: center;">FOR FCC USE ONLY</td></tr><tr><td style="height: 40px;"></td><td style="text-align: center; vertical-align: middle;">0 0 0 1</td><td style="text-align: center; vertical-align: middle;">\$</td><td style="height: 40px;"></td></tr></table>				FEE TYPE CODE	FEE MULTIPLE	FEE DUE	FOR FCC USE ONLY		0 0 0 1	\$	
FEE TYPE CODE	FEE MULTIPLE	FEE DUE	FOR FCC USE ONLY								
	0 0 0 1	\$									
12. Broadcast station or network with which auxiliary station is used:											
Call Sign _____ City _____ State _____											
13. Class of Station		14. Auxiliary Call Sign									
15. Frequency		16. Operating Power									
<p>17. (A) Since the filing of the applicant's last renewal application for this station or other application, has an adverse finding been made or adverse final action been taken by any court or administrative body with respect to the applicant or parties to the application in a civil or criminal proceeding, brought under the provisions of any law relating to the following: any felony; mass media related antitrust or unfair competition; fraudulent statements to another governmental unit; or discrimination?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>(B) Is there now pending in any court or administrative body any proceeding involving any of the matters referred to in (A) above?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If the answer to 17(A) and/or 17(B) is YES, see reverse for additional requirements.</p>											
CERTIFICATION											
<p>Applicant waives any claim to the use of any particular frequency or of the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by license or otherwise, and requests renewal of station license in accordance with this application.</p> <p>Neither the applicant nor any other party to the application is subject to a denial of Federal benefits, that includes FCC benefits pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C. Section 862, because of a conviction for possession or distribution of a controlled substance.</p> <p>The statements in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith.</p>											
SIGNATURE _____		DATE _____									
TITLE: _____											
<small>WILLFUL FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. CODE, TITLE 18, SEC. 1001), AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. CODE, TITLE 47, SEC. 312(A)(1)), AND/OR FORFEITURE (U.S. CODE, TITLE 47, SEC. 503)</small>											

ITEM 17:

If your answer to Item 17A and/or 17B is "YES", attach as Exhibit No. 1 a full disclosure of the persons and matters involved, including an identification of the court or administrative body and the proceeding (by dates and file numbers), a statement of the facts upon which the proceeding is or was based or the nature of the offense alleged or committed, and a description of the current status or disposition of the matter. Where the requisite information has been earlier disclosed in connection with another application or as required by 47 U.S.C. Section 1.65(c) in the case of adjudicated proceedings, the applicant need only provide:

- (1) an identification of that previous submission by reference to the file number in the case of an application, the call letters of the station regarding which the application or Section 1.65 information was filed, and the date of filing; and
- (2) a description of the current status or disposition of the previously reported matter.

NOTICE TO INDIVIDUALS REQUIRED BY THE PRIVACY ACT OF 1974 AND THE PAPERWORK REDUCTION ACT OF 1995

We have estimated that each response to this collection of information will take on average 30 minutes. Our estimate includes the time to read instructions, look through existing records, gather and maintain required data, and actually complete and review the form or response. If you have any comments on this estimate, or on how we can improve the collection and reduce the burden it causes you, please write the Federal Communications Commission, AMD-PERF, Washington, DC 20554, Paperwork Reduction Project (3060-0035). We will also accept your comments via the Internet if you send them to jboley@fcc.gov. Please DO NOT SEND COMPLETED APPLICATION FORMS TO THIS ADDRESS.

You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0035.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or potential violation of an FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government, is a party to a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the federal government, the taxpayer identification number (such as your Social Security Number) and other information you provide may also be disclosed to the Department of Treasury Financial Management Service, other federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide this information to these agencies through the matching of computer records when authorized.

With the exception of your Social Security Number, if you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

This notice is required by the Privacy Act of 1974, Public Law 93-579, December 31, 1974, 5 U.S.C. Section 552a(e)(3) and the Paperwork Reduction Act of 1995, Public Law 104-13, October 1, 1995, 44 U.S.C. 3507.